

City of Preston

Regular City Council Meeting

November 8, 2021

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, Matt Gerardy, JT Thomson, Adam Reuter. Matt Petersen arrived at 6:10.

OTHERS PRESENT: City Administrator Teresa Weinschenk.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Gerardy. Seconded by R Petersen. Motion carried.

CITIZEN/PUBLIC COMMENTS: None.

CONSENT AGENDA: Motion was made by A. Reuter to approve the consent agenda as presented. JT Thomson seconded. Motion carried. Approval of 10/28/21 City Council Meeting Minutes, Paid and Unpaid bills, financial reports, Annual Street Finance Report.

Payee	Description	Amount
RIES PEST CONTROL	FALL INSECT TREATMENT -CITY HALL	139.10
PRESTON TELEPHONE COMPANY	OCT 2021 PHONE/INTERNET	1,010.63
CARDMEMBER SERVICE	BUSINESS PRIME/GOOGLE STORAGE	200.39
KMAQ	SPONSOR EV FOOTBALL	69.00
LYNCH DALLAS PC	PROF SERVICE - EMPLOYMENT MATTER	3,053.91
MAQUOKETA SENTINEL-PRESS	EV SPONSOR-VOLLEBYLL/X COUNTRY	25.00
QUAD-CITY TIMES	AD FOR POLICE	720.00
SIRCHIE ACQUISITION CO. LLC	DRUG TEST KIST, EVIDENCE BAGS	104.20
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE RMS SOFTWARE	615.00
FIRE SERVICE TRAINING BUREAU	5-PUMPING APPARATUS D/O HANDBOOK	370.58
UNITY POINT HEALTH	BLS ECARDS - 9	90.00
CITY OF PRESTON-ELEC FUND	DIESEL FUEL-GARB/ELEC/FIRE	1,653.81
D L JOHNSON CO.	BATTERY TRUCK 706	283.58
KIRBY WATER CONDITIONING	5 MACRON-FILTER-LABOR	120.00
ZARNOTH BRUSH WORKS INC.	GUTTER BROOM	163.75
PRESTON MUNICIPAL UTIL.	OCT 2021 UTILITIES	8,807.54
AMAZON CAPITAL SERVICES	ZIP TIES (100) - XMAS LIGHTS	9.99
MANATT'S INC.	2.63 TON PRE-MIX	302.45
HWY 64 DIESEL	YELOW PLOW TRUCK REPAIRS	2,935.42
WELLMARK BLUE CROSS & BLUE SHIELD	NOV 2021 HEALTH INS.	7,619.18
IOWA MUN WORKERS COMP.	INSTALLMENT 5-21/22	905.00
IOWA WORKFORCE DEVELOPMENT	3RD QTR UNEMPLOYMENT	63.09
BREDEKAMP, CAROLINE	MILEAGE TO STATE LIBRARY CONF.	203.84
PRESTON MUNICIPAL UTIL.	SEPT 2021 UTILITIES	235.93
PRESTON TELEPHONE COMPANY	SEPT 2021 PHONE SERVICE	78.84

BAKER & TAYLOR BOOKS	BOOKS	261.78
MID AMERICA BOOKS	BOOKS	113.70
TASTE OF HOME BOOKS	BOOK	37.72
THE PENWORTHY COMPANY	BOOKS	179.76
QUILL CORPORATION	TONERS	443.18
JOHN DEERE FINANCIAL	TRACTOR REPAIR / MOWER REPAIR	355.17
K & K GREEN ACRES LAWN CARE SERVICE	STERILIZE BIKE TRAIL	180.00
BWC EXCAVATING LC	MARVIN SUBDIVISION PAYMENT 4	263,943.33
JACKSON COUNTY RECORDER	RECORD MARVIN COVENANTS	27.00
PRESTON READY MIX CORP.	LIME FILL - MARVINS	231.98
PRESTON READY MIX CORP.	DILL LIME 9.94 YRDS	37.28
CARDMEMBER SERVICE	CREDIT - SYMPOSIUM HOTEL	382.65
HOLIDAY INN	HOLTEL, IMFOA CONF - TERESA	112.00
WEINSCHENK, TERESA	MILEAGE - IMFOA FALL CONFERENCE	224.00
WEINSCHENK, TERESA	OAK ROUND TABLE/MAYOR'S OFFICE	50.00
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
MAQUOKETA STATE BANK	OCT 2021 MAINT FEE	42.69
QUADIENT FINANCE USA INC.	POSTAGE REFILL	2,000.00
MANATT'S INC.	ASPHALT ANNA COURT	28,529.10
ADVANTAGE ADMINISTRATORS	PSF-B. MICHEL	94.96
ADVANTAGE ADMINISTRATORS	PSF-B. MICHEL, S. THAYER	6,365.28
ADVANTAGE ADMINISTRATORS	PSF - C. PIRTLE	10.17
WPPI	EFFICIENT STREET LIGHTING	377.64
RIVER VALLEY ENERGY	DIESEL FOR GENERATORS	557.37
AUTOMATIC SYSTEMS CO.	2 NEW FLOW SWITCHES & INSTALL	2,427.43
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,354.00
CHEM RIGHT LABORATORIES, INC.	WATER SAMPLE LAB FEES - 4	102.00
STATE HYGENIC LABORATORY AR	WATER TEST	27.00
HAWKINS INC	AZONE/CHLORINE	422.90
MILLER PLUMBING	25-2PVC CAPS	48.75
PRESTON TIMES	HYDRANT FLUSHING NOTICE	395.27
ANDERSEN, KATHY	MILEAGE TO LECLAIR-SEWER SAMPLE	62.82
QC ANALYTICAL SERVICE LLC	LAB FEES	463.00
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES - OCT 2021	505.00
MOREHEAD, TIMOTHY	CLOTHING ALLOWANCE-BOOTS	115.00
QUILL CORPORATION	SHIP TAPE, COPY PAPER, CALCULATOR	127.97
VC3 INC.	ITnBox SUPPORT	545.15
IOWA ONE CALL	EMAIL CHARGES	66.60
ECIA	WW IMPROV - BROWN 34 HRS./OVERHEAD	2,551.84
ORIGIN DESIGN	WWTF-POST CONSTRUCTION	14,991.00
STAAB CONSTRUCTION CORP.	PAYMENT 9, WWTF PROJECT	5,000.00
CARDMEMBER SERVICE	WPPI CONFERENCE-RAY	316.73
ALLIANT ENERGY	ADMIN FEE JULY-SEPT 2021	3,000.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.10
WPPI	OCT 2021 POWER PURCHASE	37,876.26

CHRISTIANSEN COFFEE	ELECTRIC PLANT OPEN HOUSE	27.52
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	34.64
DELLA'S DESIGNS	LIGHT PLANT OPEN HOUSE - COOKIES	57.70
FLETCHER-REINHARDT CO.	LAMP - 150 WATT	237.54
RIVER VALLEY ENERGY	2000 GAL - DIESEL @ 2.74/GAL.	5,480.00
CARDMEMBER SERVICE	GAS BOOT CAMP	509.50
IOWA ASSOC. OF MUN. UTIL.	ENERGIZERS-OCT-DEC 2021	577.76
BEV COOK	GAS WATER HEATER REBATE	25.00
CLAYTON ENERGY CORPORATION	OCT 2021 RESERVATION INV.	5,653.16
CLAYTON ENERGY CORPORATION	SEPT 2021 COMMODITY INVOICE	6,887.62
PEFA INC.	SEPT. 2021 PEFA COMM. INVOICE	2,875.50
JOHN L. FRANKS	PROPANE TANKS/BUSHINGS	13.77
UTILITY SAFETY & DESIGN IN	2021 PARADIGM MAILING #2	585.00
VAN WERT INC	ANTENNA FOR HAND HELD RADIO	45.50
MADISON NATIONAL LIFE INS CO INC	NOV 2021 LIFE INS.	228.13
TREASURER/SALES & USE TAX	SALES & OPTION TAX	1,799.00
WASTE AUTHORITY OF JACKSON COUNTY	OCT 2021 TIPPING FEES	3,475.08
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - SEPT 2021	-236.72
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - OCT 2021	218.24
PRESTON TELEPHONE COMPANY	CAMERA SYSTEM SHED	7,989.50
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - ERIC/RAY	44.00
	TOTAL	<u>\$441,314.25</u>

APPROVED EXPENDITURES BY FUND :

GENERAL FUND	\$299,379.69
DEBT SERVICE FUND	\$377.64
ROAD USE TAX FUND	\$29,161.35
INSURANCE RESERVE	\$6,470.41
WATER FUND	\$8,373.71
SEWER FUND	\$16,624.91
ELECTRIC FUND	\$54,262.24
GAS FUND	\$19,950.91
GARBAGE FUND	\$6,950.11

OCT. 2021 REVENUES:

GENERAL FUND	\$140,185.47
ROAD USE TAX FUND	\$10,541.91
EMPLOYEE BENEFIT TAX	\$19,026.35
EMERGENCY	\$4,295.33
TIF	\$14,683.56
CUSTOMER DEPOSITS	\$767.69
DEBT SERVICE FUND	\$5,486.34
WATER FUND	\$23,606.03
SEWER FUND	\$108,025.91

ELECTRIC FUND	\$93,732.76
GAS FUND	\$16,261.13

CONSIDERATION, APPROVAL AND PASSAGE INTO LAW UPON PUBLICATION OF THE THIRD READING OF ORDINANCE NO. 2021-03 AMENDING AND REPLACING TITLE VI PHYSICAL ENVIRONMENT; CHAPTER 15 FLOOD PLAIN MANGEMENT ORDINANCE: A motion was made by JT Thomson and seconded by M. Gerardy to pass the third and final reading of Ordinance 2021-03 and now put it in its final consideration and adoption upon publication. Roll call vote carried unanimously.

NOTE: Per Iowa Code 380.7, this is a summary of Ordinance 2021-03; a complete copy of the ordinance may be viewed in the Clerk's Office at City Hall, 1 W. Gillet St., Monday-Friday, 8:00am-4:00pm. This ordinance is effective upon this publication date.

ORDINANCE 2021-03

AN ORDINANCE AMENDING AND REPLACING TITLE VI PHYSICAL ENVIRONMENT; CHAPTER 15 FLOODPLAIN MANGEMENT ORDINANCE BE IT ENACTED BY THE CITY COUNCIL OF PRESTON, IOWA:

Section 1: Purpose. The Purpose of this Ordinance to amend and replace the existing Floodplain Management Ordinance due to FEMA updating the new Jackson County Flood Insurance Rate Maps (FIRMs); the new maps will become effective January 28, 2022 in order to ensure full compliance with the National Flood Insurance Program.

Section 2: Amendment and Replacement. Title VI Physical Environment, Chapter 15 Floodplain Management.

TITLE VI, PHYSICAL ENVIRONMENT

CHAPTER 15, FLOOD PLAIN MANAGEMENT

- 6-15-1 Definitions
- 6-15-2 Statutory Authority, Findings of Fact and Purpose
- 6-15-3 General Provisions
- 6-15-4 Administration
- 6-15-5 Establishment of Zoning (Overlay) Districts
- 6-15-6 Standards for Floodplain (Overlay) District
- 6-15-7 Appointment and Duties of Board of Adjustment
- 6-15-8 Nonconforming Uses
- 6-15-9 Penalties for Violation
- 6-15-10 Amendments

GENERAL PROVISIONS. Lands to Which Ordinance Apply. The provisions of this Ordinance shall apply to all lands within the jurisdiction of the City of Preston which are located within the boundaries of the Floodplain (Overlay) District as established in 6-15-5. Establishment of Official Floodplain Zoning Map.

The Flood Insurance Rate Map (FIRM) for Jackson County and Incorporated Areas, City of Preston, Panels 19097C0491E, 0492E, dated January 28, 2022, which were prepared as part of the Flood Insurance Study for Jackson County, is (are) hereby adopted by reference and declared to be the Official Floodplain Zoning Map. The Jackson County Flood Insurance Study is hereby adopted by reference and is made a part of this ordinance for the purpose of administering floodplain management regulations.

STANDARDS FOR FLOODPLAIN (OVERLAY) DISTRICT. All development must be consistent with the need to minimize flood damage and meet the following applicable performance standards. Where base flood elevations and floodway data have not been provided in the Flood Insurance Study, the Iowa Department of Natural Resources shall be contacted to compute such data. The applicant will be responsible for providing the Department of Natural Resources with sufficient technical information to make such determination. Variance. The Board of Adjustment may authorize upon request in specific cases such variances from the terms of this Ordinance that will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Ordinance will result in

unnecessary hardship. PENALTIES FOR VIOLATION. Violations of the provisions of this Ordinance or failure to comply with any of the requirements (including violations of conditions and safeguards established in connection with grants of Variances) shall constitute a misdemeanor. Any person who violates this Ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$500.00 (FIVE HUNDRED DOLLARS). Each day such violation continues shall be considered a separate offense. Nothing herein contained prevent the City of Preston from taking such other lawful action as is necessary to prevent or remedy violation.

Section 3. Repealer. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Severability. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved by the City Council of Preston, Iowa on this 11th day of November, 2021.

Tyler Sieverding, Mayor

Attest:

Teresa Weinschenk, City Administrator Clerk

MARVIN ADDITION, PAYMENT NO. 5: A motion was made by R. Petersen to approve Payment Request No. 5 in the amount of \$292,711.67 for BWC Excavating. JT Thomson seconded the motion. Motion carried.

WASTEWATER TREATMENT FACILITY PAYMENT NO. 10, FINAL PAYMENT: JT Thomson made a motion to approve Payment No. 10 the final payment, in the amount of \$5,000 for Staab Construction. A. Reuter seconded the motion. Motion carried.

OTHER BUSINESS: T. Weinschenk mentioned that the IISC Marketing Students suggested renaming (branding) the Marvin Subdivision. Mayor and City Council unanimously agreed on naming the subdivision Harvest Heights. There was discussion on a ribbon cutting date of November 21st at 2pm. There is concern as to whether or not we can be ready in time. Council discussed BWC finishing at the subdivision and if there will be erosion control put in place. Also, should the area be hydro seeded and if they will come back in the Spring and finish seeding. T. Weinschenk stated she will contact Marc Ruden, Origin Designs and ask him these questions.

REQUEST FOR CLOSED SESSION 6: 20 pm: Iowa Code 21.5.i – To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. M. Petersen made a motion to go into closed session per interview candidate's request. R. Petersen seconded the motion. Motion carried.

RESUME OPEN SESSION 8:20 pm: A motion was made by JT Thomson to close the Closed Session. R. Petersen seconded the motion. Motion carried.

NEXT STEPS: T. Weinschenk was instructed to call references and to call the Iowa Law Enforcement Academy.

Mayor Sieverding requested a motion to adjourn. Motion made by M. Petersen. Seconded by JT Thomson. Motion carried. Meeting adjourned at 8:28 pm.



Mayor Tyler Sieverding

ATTEST:



Teresa Weinschenk, City Clerk/Administrator